



Sonoma Charter School

Regular Governing Board Meeting Agenda

Monday, May 11, 2020

5:30 p.m. Closed Session • 6:30 p.m. Open Session

*Due to the Governor's Executive Order to Shelter-in-Place,
Closed and Open Sessions will be held online from remote locations.*

*Access to the Online Session of the meeting requires online security code
which will be provided upon request by contacting School Director, Marc Elin
Email: melin@scs.k12.ca.us • Cell: (707) 480-6488*

Sonoma Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at (707) 935-4232. All efforts will be made for reasonable accommodations.

5:30 p.m. CALL TO ORDER

Recess to Closed Session -- Board to consider and/or take action related to:

Public Employment (Govt. Code 54957)--

- **Personnel Assignment Order**
-

6:30 p.m. RECONVENE AND REPORT OUT

PUBLIC COMMENT: The Governing Board recognizes the value of public comment on educational issues and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is to limit comments to three-minutes.

AGENDA

I. GOVERNANCE:

- A) Approval of Board Meeting Minutes for April 27, 2020**Action

II. INFORMATION

- A) State, County, and Local Updates Related to COVID-19**Discussion

- B) Distance-Learning & Site Construction Updates**Discussion

- C) Fiscal Planning for 2020-21**Discussion



Sonoma Charter School

Regular Governing Board Meeting Minutes

Monday, April 27, 2020

5:30 p.m. Closed Session • 6:30 p.m. Open Session

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Closed and Open Sessions will be held online from remote locations.*

*Security code access to the Online Session of the meeting
was provided upon request by School Director, Marc Elin*

Closed Session:

Report Out: No actions were taken during Closed Session.

Open Session:

Meeting called to order at 6:33 p.m.

Attendance:

Present: Greg Stubbs, Alex Wilkens, Lissa Turnbull, Barbara Brooks Rob Church, and Elizabeth Link
Teacher Representatives: Rachel Cisneros, Tara Conover,
Chief Business Officer, Molly Koler and School Director, Marc Elin

Public Comment:

Public Will specific cuts for the 2020-21 budget be discussed tonight and when will teacher contracts for next year be issued?

Director All the items on April 27 Agenda are discussion items and are intended to provide the Board ideas and feedback from the community as they continue development of the 2020-21 budget. No specific cuts will be presented tonight. The next scheduled Board meeting is May 11. The board may have news of budget cuts at that meeting. Teacher contracts will be issued after the 2020-21 budget is set, which should be before the end of May.

AGENDA

I. GOVERNANCE:

A) Approval of Board Meeting Minutes for March 2, 2020Action

Amendment to change that Elizabeth was present, not absent.

Board Action:

Elizabeth Link..... Motion to Approve

Barbara Brooks Second the Motion

Vote All Approve

B) Approval of Board Meeting Minutes for March 9, 2020.....Action

No adjustments/changes to the Minutes.

Board Action:

Elizabeth Link..... Motion to Approve

Alex Wilkens Second the Motion

Vote *All Approve*

C) Approval of Board Meeting Minutes for April 6, 2020.....Action

No adjustments/changes to the Minutes.

Board Action:

Elizabeth Link..... Motion to Approve

Alex Wilkens Second the Motion

Vote *All Approve*

II. INFORMATION

A) State, County, and Local Updates Related to COVID-19.....Discussion

Director Elin reported that due to school construction project starting on May 4, 2020, SCS would no longer be a free meal distribution location. New distribution location would be on the corner of Cedar Avenue and Agua Caliente. County schools are still awaiting news related to health safeguards related to the opening of school in August.

B) Distance-Learning & Site Construction UpdatesDiscussion

Director Sonoma Charter teachers and staff pulled together to construct and implement a distance learning plan. Parents have truly partnered to make what is a naturally difficult transition flow into a way of keeping kids connected to school. Parents are, more than ever, our teaching partners.

Public Is the construction crew limited by shelter-in-place orders and will the project remain on schedule?

Director Construction is considered essential industry sector. The resources connected to our project are at full-capacity which means will start schools on August 17 with all the other Valley schools.

E. Link What is the projected end date of construction?

M. Koler The final punch-list including hardscape/landscape is slated for August 13th. Office and MPR remain accessible throughout the project.

C) Fiscal Planning for 2020-21.....Discussion

Director We are projected to be at the same enrollment that we currently have (200). We may be at 205 by the start of school. In a county with a declining enrollment trend, we are proud to maintain our student count. The Board is looking into additional forms of revenue including grant writing and maintaining our community partnerships. We are also looking to reduce expenses. Our highest outside expense is Special Education services. We are meeting with SVUSD to explore alternative service options that would reduce our annual costs -- in four years, Special Education costs have jumped from 16% of our budget to 24% currently. Special Education currently takes 20% of SVUSD's budget. We want to focus lowering our percentage and creating a cost-cap.

- Public When do you have to have another interim budget report this year?
- M. Koler Our final reporting of this year's budget happen at the end of June when the 2020-21 budget need to be formally adopted by the Board.
- Public Are we looking at big budget cuts coming?
- Director We have been doing budget cuts along the way this year. We have cut fairly close to the bone, we will be looking at all expenses including personnel assignments. The decisions are not easy. The Board has to look at how any budget cut effects our ability to deliver a quality educational program.
- A. Wilkens The Board is also looking to fill two upcoming vacancies: Parent Representative and Community Representative.
- Director We would like to send out that announcement along with the opening on the PTO board.
- Director The 20-20 for this month, \$270 came in and we are targeting to give that money to our families.
- Public How will you be giving out that money?
- Director We will be using our community liaison to reach out to families. We also know our families who are on the free and reduced lunch and we can go from there.
- Public Can we get the incoming Kindergarten parents on Parent Square for the announcements for the Governing Board and PTO?
- A. Wilkens Yes, let's get them on there.
- Public Maybe send a mailer to be sent so they can think about it over the summer.
- Public When can PTO get you info for the packet?
- M. Koler Middle of May, have it include the positions and details.
- A. Wilkens I will take on the packet info for the Board.

Meeting adjourned.

Meeting Minutes respectfully submitted by Tara Conover on April 6, 2020.