

MEETING MINUTES

Sonoma Charter School CCC

Date / time 2.24.25 | 5:30 PM | Virtual

Meeting called to order by: Krissy Kyjovsky *at:* 5:32 PM

Notes Prepared By Elizabeth Sebastiani

Attendees:

Krissy Kyjovsky
Mary Reynolds
Elizabeth Sebastiani
Maeve Smith
Laura Myers
Ross Cannard
Kate Cherry
Kaitlyn Tinder
Kerry Paige
Christina Burnett
Cristin Monnich

General Items

- ***Debrief on Recent Events***
 - Book Fair
 - All students got a book!
 - Campus Clean Up
 - Very successful, lots done!
 - Parking Spot Auction
 - Sign is up, cemented in with a wood post
 - Mary to have name added
 - Raised approx \$375
 - Bingo Night
 - Easy way to raise money
 - Raffle with prizes and attendance tickets
 - Raised approx \$1,800
 - Fun night! Will do again
- ***Events on Deck***
 - 2/28: Family Fiesta
 - Food is covered
 - Entertainment lined up
 - We need to encourage attendance
 - Morning ceremony, Parent Square

- 3/7: Talent Show
 - Highlight where funds have gone this school year
- 3/14: Karaoke Night
 - We get 10% from entire night
 - Raffle
 - Mary will be there to sing!
- **Future Events to Discuss**
 - 4/11: Family Dance
 - Move date to 4/4 since Nick is booked?
 - Every loves the glow dance theme
 - 4/25: Jag a Thon
 - Morning vs. afternoon?
 - Opt-out instead of permission form
 - Sponsors! Start soon
 - Physical form vs. online
 - Physical brings in a lot more family/community members
- **Communications**
 - Parent Square
 - Family Fiesta
 - Karaoke Night
 - Social Media (IG & Facebook)
 - Push family fiesta then on to karaoke night
- **Funding**
 - Anything slotted
 - We are up to date with funding
- **Housekeeping Items**
 - All 2024 Tax Forms Should be Distributed
 - Krissy will handle
 - Insurance Renewal is coming up on 5/12/2025
 - Krissy will handle

Finances and Other Business

- **Treasurer's Report**
 - Changing Banks
 - Square notifications going to inbox when money is transferred - can we delete?
 - Report can be run through Square so deleting is approved

February 2025		Date	Check Number	Amount
Balance On Hand		2/1/2025		119,012.42
Income				
Vendor	Account	Date	Check Number	Amount
Square	Bingo/Parking Spot	2/4/2025	*	19.12
Square	Bingo/Parking Spot	2/5/2025	*	38.54
Square	Bingo/Parking Spot	2/6/2025	*	38.54
Square	Bingo/Parking Spot	2/11/2025	*	135.34
Square	Bingo/Parking Spot	2/12/2025	*	77.08
Square	Bingo	2/13/2025	*	96.50
Square	Bingo	2/14/2025	*	298.91
Square	Bingo	2/18/2025	*	48.25
Square	Bingo	2/18/2025	*	48.25
Square	Bingo	2/18/2025	*	48.25
Minted	Holiday Photos	2/18/2025	*	147.09
Square	Bingo	2/19/2025	*	96.19
Square	Bingo	2/20/2025	*	265.52
Square	Bingo	2/21/2025	*	168.71
Cash Sales	Bingo	2/23/2025	*	435.00
Square	Bingo	2/25/2025	*	291.15
Total Income				2,252.44

Expenses				
Vendor	Account	Date	Check Number	Amount
Authnet Gateway	Admin: Banking Fees	2/4/2025	*	20.00
Bank	Admin: Banking Fees	2/3/2025	*	34.95
Constant Contact	Admin: Constant Contact	2/4/2025	*	88.00
Reagan Hedley	Teacher Grants	2/3/2025	1084	500.00
Liz Fanora	Teacher Grants	2/3/2025	1086	500.00
Cole Avila	Teacher Grants	2/3/2025	1091	500.00
Amazon	Teachers Treat	2/5/2025	*	6.18
Amazon	Teachers Treat	2/5/2025	*	25.65
Amazon	Teachers Treat	2/5/2025	*	9.86
Amazon	Teachers Treat	2/5/2025	*	19.19
Amazon	Teachers Treat	2/5/2025	*	13.28
Scholastic Education	Book Fair	2/6/2025	*	250.00
Alex Sanchez	Teacher Grants	2/18/2025	1082	500.00
SCS	Music Program	2/20/2025	1088	15,000.00
SCS	School Supplies	2/20/2025	1092	16,000.00
Total Expenses				33,467.11
Balance On Hand				87,797.75
Reserves				20,000.00
Total After Reserves				67,797.75

PTO Manager Difference: Checks/Not in PTO
83,756.60 4,041.15

Meeting adjourned by: Krissy Kyjovsky at: 6:10 PM