

# MEETING MINUTES

Sonoma Charter School CCC

*Date / time* 4.2.25 | 5:30 PM | Virtual

*Meeting called to order by:* Krissy Kyjovsky *at:* 5:31 PM

Notes Prepared By Elizabeth Sebastiani

## Attendees:

Krissy Kyjovsky  
Christina Burnett  
Laura Myers  
Elizabeth Sebastiani  
Ross Cannard  
Mary Reynolds  
Yolanda Rodriguez  
Ashley Wexler  
Rachelle Engebret  
Kate Cherry  
Cristin Monnich

## General Items

- **Debrief on Recent Events**

- *Talent Show*
  - *Fundraising was great! Approx. \$1,000 raised*
  - *Keep on calendar*
- *Karaoke Night*
  - *Mary was the star!*
  - *Low investment/not big money maker but great support*
  - *Keep on calendar and can be done multiple times a year*

- **Events on Deck**

- 4/11: Glow Dance - Update
  - Good amount of donor to cover snacks to be sold
    - Need ice
  - Visible QR code for entry location donation
  - Ross will hang black lights and help cover windows

- 4/18: Spring Fair
  - Need 5 Volunteers - room parents to ask ro straight from CCC?
  - Flyers went out to new families
  - Blast on socials for TK - Kate will send Christina flyers
  - T-shirts have been picked up
    - In order requirement, ordered 2x for this year and next
- 4/22: Earth Day - What's the Plan
  - Poster contest?
  - Seed activity?
  - Liz to work with Ms. Bissiri and Green Team
- 4/25: Jag a Thon - Update
  - Need to be solid on communication so parents are very aware of event
  - Volunteer sign-ups to come
  - 2 confirmed, third finalizing what level of sponsorship to choose
    - Send ask out via socials for greater reach
- 5/5-5/9: Staff Appreciation
  - Kate to create timeline with volunteers asks
  - Need Volunteers to Cover Days - Flower Day, Cover a Meal Set Up, etc.
    - Need a Jaggy
      - Maive do a hyde dance off with Jaggy for JAT and Glow Dance
    - Flower day - need help arranging flowers, combine day with doors?
  - Last year \$2500 was split into party and approx \$1000 for massages, rest to meals
    - Biggest hit was staff party
- Middle School Dance - Are we involved
  - Need help with music, play list?
- 5/28: Field Day
  - Parent volunteers for food
- 5/29: Graduation
  - Decorations
  - Volunteers
    - 7th graders will help
  - CCC Volunteer Award
    - Skipping this year
  - Printing of Diplomas & Awards
    - Diplomas- Ashley printing
    - Kate to print pamphlets

- **Funding**
  - SV Rotary Club Grant Program Open 4/1-4/30 - how can we apply
    - Outdoor learning space? Field trips?
      - Very detailed asks
  - School Budget - when will it be finalized for next year
    - In process
    - Line item for lunches
      - More affordable to work with district
      - What other options do we have?
- **Communications**
  - Parent Square
    - Glow Dance
    - Spring Fair
    - Earth Day
    - Jag a Thon
  - Social Media (IG & Facebook)
    - Spring Fair
  - CCC Board Presentation/Bios
- **Housekeeping Items**
  - SCS board is looking for new members
    - CCC rep needed as CCC member and can be revolving
      - Voting position on SCS board
  - Insurance Renewed eff 5/12/2025 - review changes - slight rate increase
  - Last meeting May 15th @ 4:30 in Plaza Park

## Finances and Other Business

- Are we changing Banks?
  - Needs to confirm accounts

- Treasurer's Report**

**Sonoma Charter School Treasurer Report**

March 2025		Date	Check Number	Amount
Balance On Hand as of March 1, 2025		3/1/2025		87,173.61

Income				
Vendor	Account	Date	Check Number	Amount
Square	Family Fiesta	3/3/2025	*	260.37
Nugget Market	Scrip Income	3/7/2025	*	25.96
Cash Sales at Event	Family Fiesta	3/10/2025	*	490.00
Square	Talent Show	3/10/2025	*	347.46
Cash Deposit	Talent Show	3/13/2025	*	680.00
Square	Karaoke	3/17/2025	*	38.86
<b>Total Income</b>				<b>1,842.65</b>

**Income**  
Karaoke 302.00

Expenses				
Vendor	Account	Date	Check Number	Amount
Bank	Admin: Banking Fees	3/3/2025	*	34.95
Constant Contact	Admin: Constant Contact	3/4/2025	*	88.00
Authnet Gateway	Admin: Banking Fees	3/4/2025	*	20.00
Common Ground Society	Admin: Disc	3/4/2025	*	750.00
Mary Reynolds	Principal Disc	3/6/2025	1095	71.98
Amazon	Teacher Treats	3/6/2025	*	6.18
Amazon	Teacher Treats	3/6/2025	*	25.65
Amazon	Teacher Treats	3/6/2025	*	19.19
Amazon	Teacher Treats	3/6/2025	*	8.87
Amazon	Teacher Treats	3/6/2025	*	13.28
Amazon	Teacher Treats	3/6/2025	*	20.82
Elizabeth Marinovich	Teacher Grants	3/10/2025	1078	500.00
Laura Myers	Family Fiesta	3/12/2025	1096	97.97
Association Ins	Insurance	3/17/2025	*	560.00
Kate Cherry	Family Fiesta	3/21/2025	1094	200.00
Julie Calhoun	Teacher Grants	3/25/2025	1090	500.00
<b>Total Expenses</b>				<b>2,916.89</b>
<b>Balance On Hand at 3/31/25</b>				<b>86,099.37</b>
Reserves				20,000.00
<b>Total After Reserves</b>				<b>66,099.37</b>

PTO Manager 84,109.54  
Difference: Checks/Not in PTO 1,989.83

Meeting adjourned by: Krissy Kyjovsky at: 6:43 PM