

# Sonoma Charter School

## Regular Governing Board Meeting Agenda

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**Tuesday, February 13, 2024**

**6:00 pm Open Session**

*The meeting will be accessible at the school – Room 7, Sonoma Charter School*

*17202 Sonoma Highway, Sonoma, CA 95476*

*EITHER*

*Join Zoom meeting*

*<https://us06web.zoom.us/j/2176952793?pwd=FmpjaWgebB28wwBZXKGLrCrHknkodW.1>*

*Meeting ID: 217 695 2793    Passcode: x4rPsF*

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Sonoma Charter School adheres to the Americans with Disabilities Act. If you need special accommodations or more information about accessibility, please contact us at 707-935-4232. Every effort will be made to provide reasonable accommodations.

*Welcome to our Board of Directors meeting. Documents provided to the majority of the Board of Directors regarding this agenda will be available for public inspection at the School Office located at 17202 Sonoma Hwy., Sonoma, CA 95476 during normal business hours. Such writings and documents are posted on the school's website at <https://www.sonomacharterschool.org/>, as well as on ParentSquare and by clicking on Board of Education. A copy of the file is also available in the meeting room . Said file cannot be removed from the room.*

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## AGENDA

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### 6:00 pm OPEN SESSION

#### CALL PUBLIC MEETING TO ORDER, ESTABLISH QUORUM

##### I. PUBLIC COMMENT

At this time in the agenda, an individual or group representative is given the opportunity to make statements to the Board on an item **not** on the agenda. A speaker will be limited to 3 minutes (Board Bylaw 9323). The Board will not take action on an item presented during this portion of the agenda as this would constitute an illegal act on the part of the Board.

##### II. APPROVE THE AGENDA

Action

##### III. CONSENT CALENDAR

Action

(At every board meeting, at least some items make it onto the agenda that do not need discussion or debate, either because they are routine procedures or because they are already unanimous consent. A consent agenda allows the board to approve all of these items together without discussion or individual motions.)

A. Approval of Minutes for Board Meeting January 16, 2024

B. Approve Minutes for Special Board Meeting February 6, 2024

**IV. GOVERNANCE**

A. New Director Search Process

Discussion

1. Survey Results

2. Search Committee

**V. FINANCE**

A. Monthly Budget Update (through 1/31/24)

Discussion

B. Local Control and Accountability Plan Update

Action

**VI. INFORMATION AND REPORTS**

A. Staff Report

Information

B. CCC Report

Information

C. Director's Report

Information

D. Superintendent's Report

Information

E. Board Report

Information

**THE MEETING ADJOURNED AT \_\_\_\_\_**

**Sonoma Charter School**  
**Regular Governing Board Meeting Minutes**

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**Tuesday, January 16, 2024**

**6:00 pm Open Session**

*The meeting will be accessible at the school – Room 7, Sonoma Charter School  
17202 Sonoma Highway, Sonoma, CA 95476*

**EITHER**

*Join Zoom meeting*

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**MINUTES**

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**6:00 pm OPEN SESSION**

**CALL PUBLIC MEETING TO ORDER, ESTABLISH QUORUM:**

Board Members Present: Cole Aviles, Becky Perkins, Ashley Holladay, Belli Skinner, Ross Cannard, Greg Stubbs.    Administration: Marc Elin, Int. Director, Catherine Stone, Int. Superintendent

**I. PUBLIC COMMENT**

Public comments were received regarding the 6<sup>th</sup> graders watching YouTube shorts in class and concerns about the school lunches.

**II. APPROVE THE AGENDA**

Moved: GS Second: CA Vote: 6-0

**III. CONSENT CALENDAR**

Moved: GS Second: BP Vote: 6-0

A. Approval of Minutes for Board Meeting December 12, 2023

**IV. GOVERNANCE**

A. New Director Search Process

1. Adopted Job Description, including compensation    Moved: RC Second: CA  
Vote: 6-0

2. Adopted Survey Questions    Moved: GS Second: BP Vote: 6-0

3. Discussed Committee Formation: size, recruitment of members, meetings,  
tasks: Between 10-20 members, ideally composed of representatives of all  
stakeholder groups: one parent per grade, members of school organizations, staff

members, 2 board members. Will recruit via the survey, meetings will be 1-2 per month, some long and maybe on weekends.

4. Discussed the Timeline

5. Other

B. Adopt SARC (School Accountability Report Card). Moved: GS Second: CA Vote: 6-0

## **V. FINANCE**

A. Reviewed the Monthly Budget Update presented by Jim Weber (CI). Concern about SCOE's attendance figures much lower than ours. Also discussed impact on increased staffing and the fact that we are now at break-even point for meeting our commitments through June. No more surplus.

B. Discussed the State Budget Update

C. Accepted Audit Report Moved: GS Second: AH. Vote: 6-0

## **VI. STUDENT ACHIEVEMENT**

A. Discussed the California School Dashboard – would like more in depth analysis

## **VII. PERSONNEL**

A. Personnel Changes were reviewed and adopted. Moved: GS Second: AH Vote: 6-0

## **VIII. INFORMATION AND REPORTS**

A. Staff Report: Cluster 2 is learning to play recorders, sketch comedy skits will be posted on Parent Square, 3<sup>rd</sup>-8<sup>th</sup> grades are getting ready for CAASPP testing, 8<sup>th</sup> graders demonstrated their catapults at morning ceremony, 5<sup>th</sup> grade will be going on a fieldtrip to Angel Island, staff is concerned about attendance issues too because when kids are absent, they aren't learning

B. CCC Report: CCC has been really busy between the Teddy Bear Tea, the Read-a-Thon, and upcoming movie nights, the bookfair, and a recruitment event for school. 30<sup>th</sup> anniversary gala will be on April 27<sup>th</sup>.

C. Director's Report – things are going well and are upbeat

- D. Superintendent's Report - great accolades for our TK on Facebook, very busy with special ed and finance.
- E. Board Report – Ross shared a thought from a parent – about getting parents re-engaged on PowerSchool. CS will put flyer in Monday packets.

**THE MEETING ADJOURNED AT 7:48pm**

Minutes from 2/6/24 meeting are forthcoming

Director Survey results as of 1/31/2024

% who responded "very" or "extremely important":

100	Is a "people person" – approachable, friendly
100	Promotes a positive school climate to ensure a safe learning environment
97.96	Is strongly committed to putting students first in all decisions
97.96	Is a strong communicator: speaking, listening, and writing
95.92	Understands charter schools and is able to advocate for school
95.92	Has positive experience working with school staff
95.91	Considers different perspectives before making decisions
91.83	Demonstrates ability to work cooperatively with the Board, CCC, ELAC...
89.80	Demonstrates ability to engage families and increase involvement in their child's education
89.67	Has experience in management of district resources and is able to manage the school budget
89.58	Has successful experience including others in planning and decision-making
85.71	Demonstrates a deep understanding of student achievement and how it impacts teaching practices and student learning
85.71	Has the ability to develop and maintain relationships between the district, business, and community partners
83.67	Has experience as a teacher
83.67	Provides leadership in planning, implementation, and assessment of relevant professional development for all staff members
83.67	Demonstrates the ability to enhance student performance and narrow achievement gaps between student groups
81.63	Is able to bring people together who have different viewpoints
79.60	Demonstrates a deep understanding of special education that meets the individualized needs of each student
79.17	Can make challenging decisions that may not be popular with everyone

- 77.55 Is comfortable leading new and innovative strategic plans for the school
- 75.51 Has knowledge of emerging research and best practices in curriculum and instruction
- 73.57 Demonstrates ability to increase enrollment through marketing, innovative recruitment, and quality programming
- 69.39 Makes recommendations and decisions that are based on data
- 65.31 Has been a principal or worked in a senior leadership position on a school district (91.84% if include "somewhat important")
- 65.3 Is knowledgeable of the importance of arts instruction and experience
- 63.26 Has experience with Positive Behavior Intervention and Support
- 30.61 Is bilingual in English and Spanish (71.43% if include "somewhat important")

Survey respondents:

40 parents

9 staff members

Search committee:

9/10 parents

2/3 staff members

2 board members

1 administrator



Charter Impact has not finished our fiscal documents yet. The first draft of the LCAP update was incorrect and they are correcting it.

The updates will be sent/posted as soon as they arrive.