



# Sonoma Charter School

## Special Governing Board Meeting Minutes

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**Wednesday, June 15, 2022 • 6:00 p.m.**

*Meeting was accessible at school (Admin Conference Room) and online via Zoom*

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**Attendance:**

Board: Greg Stubbs (Chair), Barbara Brooks (Secretary), Belli Skinner, Mary Oaks, Libby White, and Rob Church

2021-22 Administration: Marc Elin (2021-22 Director) and Jeffrey Erkelens (2021-22 CFO)

2022-23 Administration: Catherine Stone (Interim Superintendent), and Hilary Sowers (School Principal)

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**6:00 p.m. RECONVENE AND REPORT OUT**

*The Board took no action and had nothing to Report Out in the Open Session.*

**PUBLIC COMMENT:** The Governing Board recognizes the value of public comment on educational issues and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is to limit comments to three-minutes.

*There were no public comments made.*

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## AGENDA

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### I. GOVERNANCE

- **Approval of Minutes -- June 8, 2022 Governing Board Meeting** ..... Action  
*Belli Skinner.....Called for a motion to approve the Board Minutes for June 8, 2022.*  
*Barbara Brooks..... Seconded the motion.*  
*Board.....All approved the motion.*

### II. FISCAL

- **Expanded Learning Opportunities Program Plan (First Reading)**.....Discussion  
*Catherine Stone presented/explained:*
  - *the background of ELA (Expanded Learning Opportunities).*
  - *the requirement by the state to use the template provided and directing how the funds can be used.*
  - *the requirement to have at least 9 hours of programming for students that will include academic work and homework help.*
  - *that SCS is working on a program in coordination with the Boys and Girls Club of Sonoma.*
  - *the funding allows SCS to provide scholarships to the Boys and Girls Club especially for special needs students.*
  - *that funds may be used to hire instructional aides to provide programs on site at SCS in classrooms.*
  - *that summer programs using funds on campus are allowed.*
  - *the funds must be used for specific purposes as outlined in the state requirements.*
  - *that additional information is explained in the attached document.*

*Marc said that most money to SCS previously with this program was spent then a request for a reimbursement was made. This funding now MUST indicate how the money will be spent and the requirements are very specific. If the funds are not spent, the remainder must be returned.*

Q: How will the decision be made regarding which students will be included and considered “high priority”?

A: Marc answered that already 90 students are eligible, however, the Boys and Girls Club currently cannot handle that number so inclusion is dependent on allocation of the funds available and how many students will actually commit to the program and to regular attendance.

Q: How will transportation be available for attendance part time at SCS and part time at the Boys and Girls Club?

A: SCS would need to discuss transportation questions with SVUSD.

- **2022-23 Local Control Accountability Plan (First Reading)**.....Discussion  
(see attached documents)

Jeffrey Erkelens presented/explained the components of LCFF Budget Overview for Parents:

- The Projected Revenue by Fund Source – (refer to pie chart document)
- The Budgeted Expenditures in the LCAP – (refer to bar graph document)
- The update on Increased or Improved Services for High Needs Students in 2021-22 (refer to graph).

Marc explained that the LCAP is not the complete budget. It shows 4 goals with actions and a summary of the money spent with each goal. (see attached documents).

There was a discussion about measuring and reporting the results Metrics. Catherine Stone said there will be a review of all data when it is available to identify areas of strength and weaknesses.

Barbara Brooks asked for verification that the COVID defined funding that was ending resulted in a reduction of staff hired specifically during that period and a position of Intervention Specialist will now be used for K-8 support. Marc affirmed that the role was critical to maintain academic growth.

The specifics of each goal were presented and discussed.

Marc mentioned that under Goal 2 for Technology Based Learning, that many of the computers had reached end-of-life and took a “hard beating” during distance learning with COVID and required replacement.

Jeffrey mentioned that the Annual Fund helps provide funding for the performing arts and extra and co-curricular activities.

### III. INFORMATION & REPORTS

#### Parent Survey Summary

Jeffrey explained the results of the parent survey:

- There was a 57% response rate that he defined as a good rate.
- 87% of the families were generally happy with the school and programs.
- Most parents said students are likely to return.
- Parents with students who were not returning had varied reasons that Jeffrey mentioned.
- It was suggested that Catherine and Hilary take a close look at what parents like and would like to see emphasized at the school.

#### Facilities

Marc shared the new site map for classroom assignments/use for next year.

- He mentioned changes to be made in classroom assignments.
- He said because the new TK will be using a separate classroom, that the current teachers’ lounge will need to be used for that. It is possible that in the future, the TK classroom may be subdivided with a partition wall to create Reading Intervention space.

Meeting adjourned at 7:11 p.m.

Respectfully submitted  
Barbara J. Brooks  
June 15, 2022